

Environmental Waste Specialist - Under the general supervision of the Environmental Services Manager, will be responsible for coordinating residential and commercial services; the development, organization, implementation and marketing of waste reduction/recycling programs at commercial and construction properties. Effective public communication and negotiation skills. Skill in resolving customer complaints and concerns. Knowledge of waste reduction strategies and techniques. Knowledge of site construction project plans. Knowledge of educational and informational presentation techniques for a wide variety of audiences. Knowledge of City policies and procedures. Proficient in the use of computers and related equipment, hardware and software applicable to area of assignment, specifically Microsoft Word, Power Point, Front Page, Access and Excel. Skill in effective English oral and written communication and public speaking. Skill in effective Spanish oral and written communication skills a plus. High school graduate or GED and 2 years experience in waste/recycling industry, customer service and sales/marketing preferred. Must pass a pre-employment drug screen, background check and motor vehicle records check. Must possess valid State of Texas Drivers License. **Salary \$17.20/hour + Benefits Position subject to close without notice. EOE**